

## 1. Move-in and Move-out Schedule

	CUSTOM-BUILT STAND		STANDARD BOOTH
Booth Construction	18 Apr	9am – 10pm	N/A
	19 Apr	8:30am – 10am	
Booth Decoration	19 Apr	10am – 8pm All booths must be fully decorated by 8pm	
Move-In Exhibits	19 Apr	(Please refer to the move-in arrangement and schedule as printed on the <b>e-Vehicle Pass</b> )	
Move-Out Exhibits	23 Apr	(Please refer to the move-out arrangement and schedule as printed on the <b>e-Vehicle Pass</b> )	
Termination of Booth Electricity	20-23 Apr	7pm	
Booth Dismantling including Additional Lighting	23 Apr	8pm – 12midnight	N/A

### 1.1 Exhibitors' Access

To allow preparation work for exhibitors during fair period, the exhibition halls will be opened for exhibitors at 9am (except for the first day of the exhibition which would be opened at 8:30am). **All exhibitors are reminded to wear exhibitors' badges when entering the exhibition hall. No exhibitors under 18 will be admitted.**

### 1.2. Over-time Penalty claimed by HKCEC

Exhibitors and/or their appointed contractors shall follow the move-in/out schedule. If the exhibitors or their appointed contractors work after 2400hrs on 18,19 and 23 Apr 2024, they shall pay to the Organiser the over-time penalty claimed by HKCEC against the Organiser. The rate of the over-time penalty for individual hall is listed on Section 4.2.4